



Assistant Representative

Job title:	Assistant Representative
Level:	NOD
Position Number:	00095986
Location:	Mogadishu, Somalia
Full/Part time:	Full-Time
Fixed term/Temporary:	Fixed term
Rotational/Non Rotational:	Rotational
Duration:	

The Position:

The Assistant Representative is located in the UNFPA Mogadishu Office, Somalia and reports to the UNFPA Representative. As part of the ongoing transition of the UNFPA Somalia presence from Nairobi to Mogadishu, you will report in the interim to the Deputy Representative who will act as Head of the Mogadishu office during the transition.

How you can make a difference:

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA's new strategic plan (2018-2021), focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.

In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction.

UNFPA is seeking candidates that transform, inspire and deliver high impact and sustained results; we need staff who are transparent, exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

Job Purpose:

- Under the guidance and direction of the Representative (Deputy Representative in the interim), the you will work with local authorities, UN system organizations, multi and bilateral international development agencies, civil society and local communities to primarily provide technical and programme assistance to the activities of the UNFPA Country Programme.
- You will have responsibilities for the day-to-day operations on the ground and oversight of the substantive and technical content of the programme, as well as finance, personnel and office administration matters.
- You will advance the ICPD policy agenda in a politically sensitive environment responding to changing substantive priorities of Governments. You will facilitate and coordinate technical advisers and experts and promotes partnerships, synergy and strategic alliances with counterparts, government, multi-lateral and bilateral agencies and civil society. You



will contribute to UN system's coordination through participation in policy dialogue and provision of inputs into joint UN common system initiatives

You would be responsible for:

Conducting substantive policy dialogue with Government counterparts and UN and other development partners to facilitate the incorporation of UNFPA's programme priorities and ICPD agenda into national plans and strategies, UN system's initiatives and development frameworks (CCA, UNSF, PRSPs, SWAPs, SDGs).

Translating global strategies into country-specific advocacy strategies, creating and delivering effective evidence-based advocacy messages to promote UNFPA's programme goals taking into account political and social sensitivities.

Promoting a results-based approach and integrating innovative policies and strategies into the design and formulation of country programmes, sub-programmes and projects based on strategic priorities and responsive to the country's needs in the areas of reproductive health, population and development, youth, and gender.

Facilitating the achievement of programme results by identifying, providing and coordinating substantive and technical inputs into programme development and implementation, ensuring substantive monitoring and oversight and coordinating and evaluating the inputs of consultants and technical experts.

Promoting knowledge sharing and continuous learning, testing, linking and documenting innovative strategies, approaches, lessons learned and best practices inside and outside UNFPA and replicating these strategies and approaches. Ensuring that programme and operations staff integrate new substantive policies, methodologies and tools (RBM, gender concepts, etc.).

Mobilizing resources for support to the country programme recommending a strategic approach and encouraging Country Office action. Assisting the government and other executing agencies in the coordination of assistance for population programmes.

Representing UNFPA within the UN Area Coordination Team, promoting effective coordination on development and humanitarian issues with integration of population and development, sexual and reproductive health, youth, and gender-based violence issues in strategic frameworks;

Contributing to the implementation of the CO security strategy and plan in line with UN procedures and requirements;

Managing the office staff, communicating standards of performance, and assigning responsibilities for achieving results according to the Performance Appraisal and Development (PAD) system;

Monitoring and analyzing, on a continuous basis, substantive, administrative and financial aspects of the programmes/work plans and proactively facilitates monitoring, evaluation and audit exercises;



Carrying out any other duties as may be required by the Representative/Deputy Representative.

Qualifications and Experience

Education:

Advanced degree in Public Health, Medicine, Sociology, Demography, Gender, International Relations, International Development, Economics, Public Administration, Management or other related field.

Knowledge and Experience:

- ❑ 7 years of progressively responsible professional experience in the field of development and population activities, including programme designing, appraising and management.
- ❑ Demonstrated ability to refine programme design to ensure alignment of organizational programme objectives to national priorities/capacities.
- ❑ Proven ability to lead and manage teams to achieve demonstrable results.
- ❑ Excellent written and oral communication skills to foster engaged partnerships at a high level of representation and to maintain political partnerships.

Languages:

Fluency in English. Knowledge of written and spoken Somali language is essential.

Required Competencies

<p>Values:</p> <ul style="list-style-type: none"> • Exemplifying integrity, • Demonstrating commitment to UNFPA and the UN system, • Embracing cultural diversity, • Embracing change 	<p>Functional Competencies:</p> <ul style="list-style-type: none"> ❑ Advocacy / Advancing a policy-oriented agenda ❑ Leveraging the resources of national governments and partners / building strategic alliances and partnerships ❑ Delivering results-based programme ❑ Internal and external communication and advocacy for results mobilization
<p>Core Competencies:</p> <ul style="list-style-type: none"> • Achieving results, • Being accountable, • Developing and applying professional expertise/business acumen, • Thinking analytically and strategically, • Working in teams/managing ourselves and our relationships, 	<p>Managerial Competencies:</p> <ul style="list-style-type: none"> ❑ Providing strategic focus ❑ Engaging internal/ external partners and stakeholders ❑ Leading, developing and empowering people / creating a culture of performance



<ul style="list-style-type: none">• Communicating for impact	<ul style="list-style-type: none">▣ Making decisions and exercising judgment
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Compensation and Benefits

This position offers an attractive remuneration package including a competitive net salary plus, annual leave, health insurance and other benefits as applicable.

Disclaimer

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In accordance with the Staff Regulations and Rules of the United Nations, persons applying to posts in the international Professional category, who hold permanent resident status in a country other than their country of nationality, may be required to renounce such status upon their appointment.